



Student Assistant Application

Date: _____

Name: _____ UO ID# _____

Local Phone: _____ Alternate phone: _____ Email: _____

I have worked in the _____ classroom from _____ to _____ (dates) for an average of _____ hours per week.

___ **I have met with my supervising teacher to discuss and evaluate my work.**

What are your strengths in the classroom?

What skills are you still developing?

Ask at the front desk or look on our website (current student forms) for materials!

- Attach a copy of your current evaluation indicating a recommendation for promotion.
- Submit a current copy of your transcript with your name printed on it.
- Submit a Transcript Consent to Release Form
- Read the NAEYC Code of Ethical Conduct.
- Submit Oregon Step Registry Application.
- Email VOCDC@uoregon.edu to see if your trainings and CBR are current.

The assistant director will review application and contact you for a meeting. Promotions typically are completed between pay periods (by the 11th of each month).