



UNIVERSITY OF OREGON

Vivian Olum Child Development Center

5222 University of Oregon, 1650 Columbia St, Eugene, OR 97403-5222

T (541)346-6586 F (541)346-8107 <http://olum.uoregon.edu>

Student Aide Application

To apply: Complete application, attach a PDF of your class schedule and return by email to vocdc@uoregon.edu If your availability changes, please fill out change in availability form. We will contact you if we need more information.

Applications stay on file for approximately 6 months. The following documentation is required to be presented to employer for review at time of hire: original Social Security card (not a copy), photo ID, criminal background check.

Date: _____ Term Applying For _____

Name: _____ UO I.D. # _____

Address: _____

Phone: _____ Email address: _____

Enrolled at UO? Yes No Enrolled in other (name institution) _____

Undergrad Grad Credit, hours enrolled this term _____ Expected date of graduation: _____

Field of Study/Major: _____

Campus Work

I have have not worked on UO campus.

Student Status: Non-Workstudy Workstudy If so, annual amount _____

We hire work study and non work study students, and can continue to offer hours beyond the hours allotted for work study. We cannot hire students for over 25 hours/week while in classes.

Preferred # of hours/week _____ Availability over next 12 months (circle): Fall Winter Spring Summer

I prefer to work in: Please designate 1st, 2nd, 3rd, etc. choices. If uncomfortable with an age group, write "no".

_____ Infant _____ Toddler _____ Preschool _____ Pre-K _____ any age okay

All hours that I am available to work:

Monday	Tuesday	Wednesday	Thursday	Friday

Please print your student schedule off of Duck Web in the Matrix format and submit with this form.

Additional notes: _____

Mandatory Background Check

All child care workers in Oregon must be enrolled in the Central Background Registry (CBR).

If enrolled, call 1-800-556-6616 for details: R# _____, expiration date: _____

If not, complete the criminal history registry application at:

<https://www.oregon.gov/delc/providers/pages/cbr.aspx>

Use the address where you are currently receiving mail. Complete fingerprinting when you get an email response with directions for that process.

Work Experience with Children

Center Name:	Start Date:	Hours/week:
Center Location:	End Date:	
Supervisor Name & Phone:		

Other Experience Working with Children

Setting	Ages	Dates	Supervisor Name and Phone #

Short Answer

What is your favorite age to work with? (if you have one)
Why are you interested in working with children?
We seek to foster a diverse work force. What unique skills, interests, or life experiences might you bring to classrooms?
What else should we know?

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